

PAPER A

Chale Parish Council

Minutes of the Annual General Meeting of Chale Parish Council held in the Women's Institute Hall, Chale on Monday, 8 June 2009, commencing at 7.30 pm

Present: Cllrs Malcolm Groves (Chairman), Mike Starke (Vice Chairman), Mrs Wendy Downes, Mrs Liz Groves

In attendance:

Mrs Barbara Herbert, Clerk and RFO
IWC W Wyatt-Millington

There were no members of the public present.

1/09-10 To elect a Chairman for the ensuing year

RESOLVED :

THAT Cllr M Groves be elected for the ensuing year.

2/09-10 To receive the signed Declaration of Acceptance of Office from the Chairman

RESOLVED :

THAT the signed Declaration of Acceptance of Office of the Chairman be received.

3/09-10 To note the action required to fill any vacancies left unfilled after the recent election

The clerk advised that notices advertising the two vacancies had been placed on the Parish Council's notice board and on the board outside of the village store. Applications had to be submitted to the clerk by the 1 July. This would enable interviews to be conducted prior to the next meeting of the Parish Council, when any appointment could then be confirmed. An example of a personal specification provided by NALC, was circulated for information.

4/09-10 Signed Declarations of Acceptance of Councillors

RESOLVED :

THAT the signed Declarations of Acceptance of Office from all remaining Councillors be received.

5/09-10 To elect a Vice Chairman for the ensuing year

RESOLVED :

THAT Cllr M Starke be appointed the Vice Chairman for the ensuing year.

PAPER A

6/09-10 To receive the signed Declaration of Acceptance of Office from the Vice Chairman

RESOLVED :

THAT the signed Declaration of Acceptance of Office of the Vice Chairman be received.

7/09-10 To appoint members to serve on the following Committees/Working Parties and outside bodies for the ensuing year:

RESOLVED :

THAT for the ensuing year, members be appointed as follows :

Outside Bodies

Chale Recreation Ground Committee – Cllr M Groves, 1 vacancy

Chale Village Partnership – Cllr Mrs W Downes

St. Andrews Churchyard Committee – Cllr Mrs L Groves

Brighstone and District Newsletter Cttee – Cllr M Groves

Island Waste Services Community Advisory Group – Cllr Mrs L Groves

Committees/Working Parties

Chale School Committee – Cllrs Mrs W Downes, Mrs L Groves, M Starke

Affordable Housing for Chale Working Party – Cllrs M Groves, M Starke,

Road Safety Working Party – 2 vacancies

8/09-10 Apologies

Apologies had been received from Mr Harry Dea, the Environment and Neighbourhood Officer (ENO) for Chale

9/09-10 Declarations of Interest

All councillors declared personal interests in Minute No 19, as members of the Chale Village Partnership were known to them all.

10/09-10 Minutes of the Meeting held on 11 May 2009

RESOLVED ;

THAT the Minutes of the Meeting held on 11 May 2009 be confirmed as a true record and that the Chairman be authorized to sign the Minutes on behalf of the Council.

11/09-10 Matters Arising, not requiring a Resolution

a. Minute 255/08-09a. Gore Pit Down – The IWC's Enforcement Officer had been unable to provide a further update. She had informed of her intention to visit the site during the week commencing 18 May, but the clerk was unable to ascertain whether this had taken place and/or the outcome.

b. Minute 255/08-09 b. Whale Chine - Alex Russell, the IWC's Rights of Way Manager had advised that no work would be undertaken this year, even if

PAPER A

judged feasible to undertake the repair works. It would be a large project financially and be subject to a separate capital bid. The beach would not therefore, be opened in the short term. A request for a further update report to be diarised for two months time.

- c. Minute 255/08-09 c. Silo on Pyle Farm – The clerk had been unable to gain any response from the IWC’s Enforcement Officer, despite sending three emails since the last meeting. It was suggested that the next step would be to contact the Director in order to obtain a response.
- d. Minute 255/08-09 d. Maricourt – It was advised that a local resident had submitted a formal complaint to the Local Planning Authority, stating that the landowner had failed to meet the condition imposed on the application, in respect of access and turning.
- e. Minute 255/08-09 Dog Bin on the Terrace – It was reported that this was now in place and being well used.
- f. Minute 257/08-09 1 Sheep Lane Farm – The IWC’s Enforcement Officer had drafted an enforcement notice seeking the removal of the unauthorised shed. Due to high workloads experienced by the Council’s Legal team, work was having to be prioritised and so no date when the matter would be resolved could be given.
- g. Minute 261/08-09 b Blythe Shute Lay By – No further information had been received. The clerk to write for an update.
- h. Minute 268/08-09 Bus Shelter on Chale Green – The police had advised that Southern Housing confirmed that the CCTV camera at the junction of Spanners Close and the Green was not functioning at the time the bus shelter was vandalised, so regrettably, as there were no other lines of inquiry, the matter was now closed.
- i. Minute 261/08-09 d Response from IW Cllr T Hunter-Henderson – No reply received by Cllr M Starke
- j. Minute 261/08-09 a Speed Limits along Blythe Shute - Ian Middleton, Traffic Technician, of the IW Council’s Engineering Services, had advised that those sections of road that had the highest collision rate would receive priority for review once the proposed policy had been approved. It would be unlikely for any changes to be implemented before the end of the year, following a period of consultation, as set out in the Traffic Management Act. IW Cllr W Wyatt-Millington agreed to keep this matter under review
- k. Minute 268/08-09 Harry Dea – The clerk advised of the acknowledgement to her letter regarding the positive contribution of Harry Dea to the village.

12/09-10 To confirm the adoption of Standing Orders

RESOLVED :

THAT, subject to the addition of the words ‘, with the exception of the month of August,’ after the word month in Standing Order 1, the adoption of the Council’s Standing Orders, be re-affirmed.

13/09-10 To re-affirm the adoption of Financial Regulations

RESOLVED :

THAT the adoption of the Council’s Financial Regulations, be reaffirmed.

PAPER A

14/09-10 To confirm that all Members' Register of Interests are complete

The clerk agreed to send Cllr M Groves a copy of his Register of Interests.

RESOLVED :

THAT Cllrs Mrs W Downes, Mrs L Groves and M Starke confirmed that their Register of Interests had been accurately completed.

15/09-10 To agree and authorise the Chairman to sign the Risk Assessment Schedule

Consideration was given to the Council's Risk Assessment Schedule and to whether the information supplied was a correct record. It was noted that a contingency for any future clerk to gain their Cilca qualification should be included in the future setting of the Precept.

RESOLVED :

THAT the Risk Assessment Schedule be re-affirmed and that the Chairman and the clerk be authorized to sign that the information provided was correct.

16/09-10 Town and Country Planning

a. The decisions taken by the Local Planning Authority since the last meeting were noted:

- (i) TCP/21017/C Chale Farm, Church Place, Chale – Conditional Planning Permission for the demolition of former cattle barn and adjacent lean-to-structures; conversion of redundant barns into recording studios with ancillary guest suite accommodation to include extension and accommodation within roofspace
- (ii) TCP/14269/B Beamans, Chale Street, Chale Green – Conditional Planning Permission for a proposed summerhouse
- (iii) TCP/11950/D South Side Farm, Appleford Road, Chale Green – Refusal of Planning Permission for the conversion of a barn into three self-contained units of holiday accommodation to include accommodation within roofspace and rebuilding of lean-to
- (iv) TCP/29527 Micklegate, Town Lane, Chale - Conditional Planning Approval for the construction of a stable block comprising of 3 loose boxes

b. The following decisions of the Planning Inspectorate were noted:

- i. Appeal Ref: APP/P2114/A/09/2095106 - Land adjacent to Gotten Manor Farmhouse, Gotten Lane, Chale - Appeal dismissed.
- ii. Appeal Ref: APP/P2114/A/08/2089910 - Clarendon Hotel & Wight Mouse Inn, Church Place, Chale, IW, PO38 2HA – Retention of 7 lighting columns to access drive – Appeal dismissed.

As it had been noted that the 7 lighting columns to the access drive were still in use, the clerk was requested to seek the timetable for enforcement action

PAPER A

17/09-10 To receive an update with regards to Chale CofE Primary School

- i. Chale Primary School and Village Association
There was no further update to report. The next meeting had been postponed to await the outcome of the recent IW elections. Cllr W Wyatt-Millington, the new ward member for Chale, Niton and Whitwell expressed his interest in attending future meetings.
- ii. The data used by the IW Council to base their argument was noted. The statutory notice proposing the closure of Chale CE Primary school was not scheduled to be published until 10 July. This would then be followed by a 6 week statutory period during which further representations could be made. Cllr W Wyatt-Millington requested a copy of the data used by the IW Council for his information.
- iii. Formal Complaint
The clerk read out the email received from Mr Steve Beynon, the IW Council's Chief Executive who apologised for the 3-week delay and summarised the response to the Parish Council's formal complaint. A fuller response was promised within a few days. The clerk was requested to circulate the email to all councillors, Mr A Locke and to the ward member for information.

Councillors, in discussion, expressed their exasperation at the complete lack of regard shown by the IW Council to any communication or representation submitted by the Parish Council. It was also considered that the reaction to the Parish Council's submission during the consultation exercise, was inadequate. A comparison was made between the 8-line paragraph received from the present IW Council, in response to the suggested route of "federation", which had been put forward by the Parish Council. Fifteen years ago when this had been first suggested the then IW County Council had responded with a very detailed, 4 page well documented argument.

The Parish Council was reminded by Cllr W Wyatt-Millington of the need for the community to take speedy action, due to the timetable for education reform.

RESOLVED :

THAT Mr S Beynon, the IW Council's Chief Executive be requested to attend the next meeting of the Parish Council, along with any senior officers he considers necessary to provide a full explanation as to :

- i. the manner in which the IW Council have responded to the formal complaint submitted by the Parish Council;
- ii. the IW Council's opposition of the concept of federation as a solution for Chale CE Primary school in respect of school re-organisation proposals.

18/09-10 To undertake a review of car parking needs as well as a review of all signage, including the need to re-erect 'No Parking' signs on the Green

RESOLVED :

PAPER A

THAT Cllr M Groves prepare a draft Terms of Reference for a Working Party to undertake a review of car parking needs in Chale.

19/09-10 To approve the holding of Chale Day on Chale Green and to consider the letter requesting a donation towards the costs of the event

Consideration was given to approve the holding of the Chale Day event on Sunday, 21 June and to the request for a financial contribution received from the Chale Village Partnership (CVP). It was reported that an application for £590 had been submitted by the CVP for a Grassroots Grant, which unfortunately had not been successful.

RESOLVED :

THAT due to no provision being made in the budget, for 2009/10, for grant requests the application for financial assistance was refused.

20/09-10 To consider what response, if any, to make with regard to the P07-09 consultation on the possible changes to the administration of concessionary travel

No comment was made.

21/09-10 Update on the sale of the Chale Recreation Ground

Cllr M Groves advised that due to workload pressures Barry Cooke, the IW Council's Property Services Manager, had delegated this matter to his colleague Paul Hargreaves. Mr Hargreaves had uncovered some irregularities in the initial issuing of a proper Notice in respect of the sale of the Recreation Ground. It was anticipated that following a report to the Recreation Ground Committee, this would be rectified with the assistance of the IW Council. A meeting had taken place with the neighbouring landowner and Mr Hargreaves, which unfortunately had not been very fruitful. The suggested action in order to resolve the issue amicably and to seek a way forward so that the sale could be completed was noted.

22/09-10 To receive the report from the Affordable Housing for Chale Working Party

There was no further action to report.

23/09-10 Correspondence

Correspondence received was listed in the report circulated with the agenda and updated at the meeting.

Particular mention was made of the following:

- i. Item e. Details of Re-registration of Common land. It was suggested that the small area of land by the junction of Southdowne Lane/Pyle Shute could qualify as Common land under the Commons Act 2006. This to be an agenda item for the meeting in December 2009.
- ii. Item n. Letter from Margaret Holloway. Clerk to respond.

24/09-10 Clerks Report

- a. Finance

PAPER A

- i. The interim budget to the end of May 2009 and the bank reconciliation with Statement No 286 were received and noted.
- ii. Cheque No 000586 for £50.00 issued to John's Club in respect of a trip to Bembridge organised under the Community Chest grant scheme.

RESOLVED :

THAT retrospective approval be granted in respect of cheque No 000586 for £50.00 to John's Club from the Community Chest grant funding as payment for the trip was required prior to the meeting.

- iii. To authorise payment of the following cheques:
000587, Isle of Wight Council, Clerks Salary for March
000588, Isle of Wight Council, Clerks Salary for April
000589, £53.60, Clerks Expenses
000590, £750.00, Chale Churchyard Committee, Grant towards grasscutting
000591, £34.50, Island Copier, Quarterly charge – as payment was required prior to the next meeting
000592, £50.00, John's Club, from Community Chest grant funding - as payment was required prior to the next meeting.

RESOLVED :

THAT payment of the above cheques be approved.

- b. Administration
 - i. Charge for Photocopying

RESOLVED :

THAT the charge for any photocopying be increased to 3.5p per sheet with effect from 1 April 2009.

- ii. It was noted that Mr S Tester had undertaken the Internal Audit of the Parish Council's accounts and duly signed the Annual Return agreeing that the internal control objectives have been duly met. The clerk was requested to send a letter of thanks to Mr Tester.

25/09-10 Councillors' reports.

Cllr M Groves advised of the recent meeting he had attended of the Brighstone and District Newsletter Committee.

THERE BEING NO FURTHER BUSINESS THE CHAIRMAN CLOSED THE MEETING AT 8.50 PM

Signed -----

Dated -----