



Chale Parish Council

www.chale.org.uk

You are hereby summoned to the **ANNUAL MEETING of CHALE PARISH COUNCIL** to be held on **Wednesday 14th May 2025 at the Village Hall, Chale Street, Chale** commencing after the Annual Parish Meeting, for the transaction of the business set out in the agenda below.

Michala Bailey

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Clerk to the Parish Council

12 Manor Crescent, Rookley, Isle of Wight. PO38 3NS.

Dated 7th May 2025

Email: chaleparishcouncil@gmail.com

PLEASE FORWARD ANY QUESTIONS ON ANY AGENDA ITEMS TO THE CLERK AHEAD OF THE MEETING. *Please Note: This meeting will be recorded for the purpose of accuracy when producing minutes.*

PRIOR TO THE COMMENCEMENT OF THE MEETING, ELECTED COUNCILLORS WILL SIGN THE DECLARATION OF OFFICE.

AGENDA

1. CHAIRPERSON

To elect a Chairperson for the ensuing year

2. ACCEPTANCE OF OFFICE

To receive and sign the declaration of Acceptance of Office from the Chairperson

3. VICE CHAIRPERSON

To elect a Vice Chairperson

4. APOLOGIES

To receive and approve any apologies for absence

5. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

To receive any declarations of pecuniary or non-pecuniary interests and written requests for dispensations on items forming the agenda

6. TO APPOINT MEMBERS TO SERVE ON THE FOLLOWING:

6.1 Outside Bodies

- Chale Churchyard Committee
- Public Realm & Coastal
- IWC Town and Parish Council Seminars

7. MINUTES OF THE LAST MEETING

To approve the minutes of the meeting held on 14th Apr 2025

8. FINANCIAL MATTERS

- 8.1 To note the bank reconciliation for April 2025
- 8.2 To note receipts and authorise payments for May 2025
- 8.3 To acknowledge the insurance renewal premium with effect from 1st June 2025.
- 8.4 To acknowledge Council Audit email of completion for 2024/25
- 8.5 To Discuss membership of IWALC

9. STANDING ORDERS

To review and approve any changes required to the Standing Orders

10. FINANCIAL REGULATIONS

Request that this be further discussed at finance committee meeting. To review and approve changes required to the Financial Regulations

11. GENERAL DATA PROTECTION REGULATIONS (GDPR)

To review and approve any changes required to the policies and documentation required under GDPR.

- 11.1 Information and Data Protection Policy.
- 11.2 Consent to Hold Information.
- 11.3 Document Disposal and Retention Policy
- 11.4 Retention of Documents Appx A.
- 11.5 Removable Media Policy
- 11.6 Vexacious Policy
- 11.7 Audio Recording Policy
- 11.8 Gifts and Hospitality Policy.

12. PLANNING

To receive any planning applications for comments and to note any IWC decisions received

A: None at time of publishing Agenda

B: None at time of publishing Agenda

13. REGISTER OF INTERESTS

Councillors to confirm that their register of interests has been reviewed and any changes notified to Clerk.

14. .GOV.UK EMAIL ADDRESS

Request that this be further discussed at finance committee meeting. To discuss changing address as per Auditors recommendations.

15. GRASS VERGE - PARKING

To discuss ongoing issue.

16. FORTHCOMING EVENTS

- 16.1 WI Coffee Morning. 18th May, Village Hall, 10.00-12.00

17. S137 FUNDING REQUESTS

To discuss any funding requests received.

18. TO RECEIVE REPORTS FROM:

- 18.1 The Clerk including correspondence received
- 18.2 Parish Councillors
- 18.3 Ward Councillor Claire Critchison

19. QUESTIONS FROM MEMBERS OF THE PUBLIC